

October 30, 2023

Chris Oliver
 Division Training Manager
 Canadian Ski Patrol
 Box 74
 Alhambra, AB T0M 0C0

Re: Approval in accordance with section 22 of the Occupational Health and Safety Act (“OHS Act”) and section 177 of the Occupational Health and Safety Code (“OHS Code”)

DASH File Number: OHS-APP-001294

Thank you for your October 24, 2023 request for approval to offer workplace First Aid training.

I have completed a review of the application and supporting information. Under the authority given to a Director by Section 22 of the OHS Act, I am issuing approval to Canadian Ski Patrol (the “Agency”) subject to the following terms and conditions (the “Approval”).

Terms and Conditions:

I have determined that the following terms and conditions are necessary to maintain health or safety including for persons who may receive or administer First Aid at a work site.

- Only the following courses are recognized for Part 11 of the OHS Code.

Course Name	Approval Level
Advanced First Aid Course	Advanced First Aid
Advanced First Aid Blended Course	Advanced First Aid
Advanced First Aid Recertification Course	Advanced First Aid

- The Agency must:
 - upon request by an employer, worker or other work site party, provide a copy of this Approval to the employer, worker or other work site party;
 - provide Alberta Jobs, Economy and Trade (the “Department”) a copy of the certificate template for each of the approved courses, and, in the event of any changes to the certificate template, provide the updated certificate to the Department, as soon as possible and within seven (7) business days;

- maintain or cause to be maintained complete books and records relating to the Agency's delivery of workplace First Aid training and this Approval, and, upon request by the Department, provide the Department with such books and records to examine, audit and make copies and extracts of them;
 - cooperate with an audit or evaluation of the Agency related to workplace First Aid training, the applicable legislation and this Approval;
 - upon request by the Department, provide within three (3) business days a list of all upcoming First Aid Training sessions to be delivered under this Approval; and
 - provide to the Department an annual report by June 30 for each year this Approval is in effect, which shall include:
 - the number of individuals trained in Basic First Aid, Intermediate First Aid and Advanced First Aid under this Approval;
 - the number of trainers trained to deliver Basic First Aid training, Intermediate First Aid training and Advanced First Aid training under this Approval;
 - the number of sessions held in Basic First Aid, Intermediate First Aid and Advanced First Aid under this Approval; and
 - if Agency Name engages or otherwise permits any other provider to perform workplace first aid training under this Approval, the total number of other providers.
- If the Agency engages or otherwise permits any other provider to perform or deliver workplace First Aid training under this Approval, the Agency shall:
 - ensure that the other provider complies with workplace First Aid training requirements under the OHS Act, OHS Code and this Approval;
 - be responsible for and regularly assess the other provider's compliance with workplace First Aid training requirements under the OHS Act, OHS Code and this Approval, and, on request, provide the results of this assessment to the Department; and
 - maintain an up-to-date list of other providers and, on request, provide a copy of the list to the Department.

Please note that:

- Section 177(2) of the OHS Code requires a person or agency approved under section 177(1) of the OHS Code to provide training in First Aid to workers in accordance with CSA Standard Z1210-17.
- Section 22(4) of the OHS Act requires the recipient to comply with this Approval, including all terms and conditions.

This approval expires on **October 30, 2028**.

Sincerely,

A blue ink signature scribble over the text "Electronically signed".

Dr. Xiangning Fan, BSc, MD, FRCPC
Director of Medical Services